

REALTORS® ASSOCIATION OF METROPOLITAN PITTSBURGH
1427 West Liberty Avenue, Pittsburgh, PA 15226-1101
Telephone: 412.563-5200 – Facsimile: 412.563.0255 – Email: ramp@realtorspg.com

DOCKET NO: _____ (____/____/____) A

DATE FILED _____ 20 _____

vs.

COMPLAINANT(S)

RESPONDENT(S)

REQUEST AND AGREEMENT TO ARBITRATE

1. The undersigned, by becoming and remaining a member of the REALTORS® Association of Metropolitan Pittsburgh, has previously consented to arbitration by the Association's Professional Standards and Arbitration Committee. The undersigned acknowledges having had the opportunity to review the Association's procedures set forth in the current Code of Ethics and Arbitration Manual of the National Association of REALTORS®, available on line at <http://www.realtor.org/code-of-ethics-and-arbitration-manual>
2. I am informed that each person named as a Respondent is a member in good standing of the Association or was a member of the Association of REALTORS® at the time the dispute arose.
3. A dispute arising out of the real estate business as defined by Article 17 of the Code of Ethics exists between me (or my firm) and Respondent(s).
4. There is due, unpaid and owing to me (or I retain) from the above-named persons the sum of \$ _____. My claim is fully described in the statement attached, marked Exhibit I and incorporated by reference into this application. The disputed funds are currently held by _____
5. I request and consent to arbitration through the Association in accordance with its *Code of Ethics and Arbitration Manual*. I agree to abide by the arbitration award and, if I am the non-prevailing party, to, within ten (10) days following transmittal of the award, either (1) pay an award against me to the party(ies) named in the award or (2) deposit the funds with the Professional Standards Administrator to be held in an escrow or trust account maintained for this purpose. Failure to satisfy the award or to deposit the funds in the escrow or trust account within this time period may be considered a violation of a membership duty and may subject the member to disciplinary action at the discretion of the Board of Directors consistent with Section 53, The Award, *Code of Ethics and Arbitration Manual*, which disciplinary action may include termination of membership until I comply with the award.
6. I enclose my check in the sum of **\$ 500.00** made payable to RAMP for the arbitration filing deposit.
7. I understand that I may be represented by legal counsel, and that if I engage counsel I should give written notice no less than fifteen (15) days before the hearing of the name, address, and phone number of my attorney to all parties and to the Association. Failure to provide this notice may result in a continuance of the hearing, if the Hearing Panel determines that the rights of the other party(ies) require representation.

8. Each party must provide a list of the names of witnesses he/she intends to call at the hearing to the Association and to all other parties not less than fifteen (15) days prior to the hearing. Each party shall arrange for his/her witnesses to be present at the time and place designated for the hearing. The following REALTOR® nonprincipal affiliated with my firm has a financial interest in the outcome of the proceeding and may be called as a witness, and has the right to be present throughout the hearing:

All parties appearing at a hearing may be called as a witness without advance notice.

9. I declare that this application and the allegations contained herein are true and correct to the best of my knowledge and belief and that this request for arbitration is filed within one hundred eighty (180) days after the closing of the transaction, if any, or within one hundred eighty (180) days after the facts constituting the arbitrable matter could have been known by me in the exercise of reasonable diligence, whichever is later.

10. Are the circumstances giving rise to this arbitration request the subject of civil litigation?
Yes No

11. Address of the property in the transaction giving rise to this arbitration request:

12. The sale/lease closed on: _____

Name (Type/Print) Signature of REALTOR® Principal Date

Address

Telephone Email

Name (Type/Print) Signature of REALTOR® Principal Date

Address

Name of Firm* Address

Telephone Email

* In cases where arbitration is requested in the name of a firm comprised of REALTORS® (principals), the request must be signed by at least one of the REALTOR® principals of the firm as a complainant.